

# 66th Annual Edith E. Hammond Conference

Sponsored by the New Hampshire Association of Educational Office Professionals



## Important Details

May 9-11, 2018

North Conway Grand

72 Common Court, North Conway, NH 03860

Reservation Phone: 800-655-1452 \*\* Fax: 603-356-6028

**Reservations:** You **MUST** call the reservation line above or fax registration form to the number above and mention you are with the NHAEOp Conference when reserving your room.

**Resort Registration Deadline for special NHAEOp rates: APRIL 3, 2018**

Interested in an extended stay Tuesday, May 8 and/or Friday, May 11?  
Rooms are subject to availability. Please call Hotel to reserve.

### **Wednesday, May 9, 2018**

4:30 – 6:30 pm Registration  
Bring raffle items to the raffle room  
6:00 pm Cash bar open  
6:30 pm Dinner – Scholarship Awards Presentation immediately following

### **Thursday, May 10, 2018**

6:00 am 1-Walking with Walker  
7:00 – 9:00 am Breakfast  
8:00 – 9:00 am Registration – Coffee – visit raffle room  
9:15 – 10:45 am OPENING GENERAL SESSION  
Inspiration – *Jacqueline Walker, NHAEOp President-Elect*  
Salute to the U.S. Flag – *Peggy Blaine, NHAEOp Vice President*  
Greetings & Announcements – *Pam Patnode, NHAEOp President*  
Office Professional and Administrator of the Year Awards  
– *Jacqueline Walker, NHAEOp President-Elect*

**Annual NHAEOp Meeting** – *Pam Patnode, NHAEOp President*

Keynote Address: Carol Edscorn When Life Imitates Art

11:30 am Evaluators' Briefing – Deb Nelson

12:00 pm Luncheon

1:30 – 3:00 pm SESSION 1 WORKSHOPS

3:15 – 4:45 pm SESSION 2 WORKSHOPS

4:30 – 6:00 pm Registration

6:30 – 8:30 pm Dinner/Raffle Drawings

8:30 – 11:30 pm DJ/Dancing

### **Friday, May 11, 2018**

6:00 am Walking with Walker

7:00 – 8:30 am Breakfast

8:00 – 9:00 am Registration – Coffee

9:00 – 10:30 am SESSION 3 WORKSHOPS

10:45 am–12:15 pm SESSION 4 WORKSHOPS

12:30 pm Luncheon

Raffle Drawings

***Don't Forget to Bring  
Your Raffle Items!***

***Proceeds go to our  
Student Scholarship Fund.***

***NHAEOp awards up to \$3,000  
annually to graduating seniors.***