

## Conference Registration Form

**Return by April 10, 2017** to Gretchen Roussin ~ 150 Wakefield St-Suite #8 – Rochester NH 03867

**No refunds will be issued ~ Substitutions are accepted. Payment in full must accompany registration.**

**PLEASE PRINT** (if you provide an email, we'll send you a registration confirmation. **Otherwise, notices are not sent.**)

NAME: \_\_\_\_\_ Work Phone: \_\_\_\_\_

EMAIL: (H) \_\_\_\_\_

(W) \_\_\_\_\_

School / Office: \_\_\_\_\_ Position: \_\_\_\_\_

WORK Mailing Address: \_\_\_\_\_

HOME Mailing Address: \_\_\_\_\_

CONFERENCE REGISTRATION FEE = \$90 (includes NHAEOP membership) \$ \_\_\_\_\_

LIFETIME NHAEOP MEMBERS REGISTRATION FEE = \$85 \$ \_\_\_\_\_

RETIRES REGISTRATION FEE = \$45 (includes NHAEOP membership) \$ \_\_\_\_\_

**Do you plan to stay at North Conway Grand?**

\_\_\_\_ YES (send copy of hotel registration form to hotel)

\_\_\_\_ NO (**complete 'Meals Only' section below-DO NOT FILL OUT IF YOU ARE STAYING AT HOTEL!**)

\_\_\_\_ Wednesday evening dinner \$35                      \_\_\_\_ Thursday evening dinner \$35

\_\_\_\_ Thursday morning breakfast \$15                      \_\_\_\_ Friday morning breakfast \$15

\_\_\_\_ Thursday noon lunch \$26                      \_\_\_\_ Friday noon lunch \$26

**TOTAL ENCLOSED** (registration fee plus cost of meals) \$ \_\_\_\_\_

Payment: \_\_\_\_ Check enclosed (payable to NHAEOP) mail to Gretchen Roussin ( address above)

Payment: \_\_\_\_ Check here if receipt is needed – receipt will be provided at the Conference

**WORKSHOP CHOICES**  
**HOW TO SELECT YOUR WORKSHOPS**

In the spaces provided, please number your choices in order of preference (1 = the workshop you would most like to attend). For **each session**, use the numbers 1 through 6 to mark your preferences – IF you are attending both days. If you are attending only one day, please use the numbers 1 through 3 in the appropriate session(s) to mark your preferences.

**SESSION 1 ~ Thursday, 1:30 pm – 3:00 pm**

- \_\_\_\_ THE SERVE METHOD- Customer Service-
- \_\_\_\_ CLUTTER CONTROL 2
- \_\_\_\_ GOOGLE DRIVE/DOCS
- \_\_\_\_ NHSEIS FOR OFFICE PROFESSIONALS
- \_\_\_\_ SOCIAL MEDIA @ ur WORKPLACE
- \_\_\_\_ EXCEL DATABASE LISTS

**SESSION 2 ~ Thursday, ~ 3:15 pm – 4:45 pm**

- \_\_\_\_ GOOGLE SPREADSHEETS
- \_\_\_\_ SOCIAL MEDIA @ ur WORKPLACE
- \_\_\_\_ RASAMAY YOGA
- \_\_\_\_ MAIL MERGE FROM EXCEL LIST
- \_\_\_\_ MEDICAL CONSUMERISM CAN LOWER HEALTHCARE COSTS

**SESSION 3 ~ Friday ~ 9:00 am - 10:30am**

- \_\_\_\_ RASAMAY YOGA
- \_\_\_\_ GOOGLE CALENDARS
- \_\_\_\_ WORKING WITH PICTURES
- \_\_\_\_ NH RETIREMENT SYSTEM
- \_\_\_\_ CULTURE DIVERSITY
- \_\_\_\_ DRUG TRENDS
- \_\_\_\_ GREETING THE ELEPHANT IN THE ROOM

**SESSION 4 ~ Friday ~ 10:45 – 12:15pm**

- \_\_\_\_ GOOGLE FORMS
- \_\_\_\_ USING PHOTOSHOP FOR DIGITAL IMAGES
- \_\_\_\_ CULTURE DIVERSITY
- \_\_\_\_ NH RETIREMENT SYSTEM
- \_\_\_\_ DRUG TRENDS
- \_\_\_\_ GREETING THE ELEPHANT IN THE ROOM

**Pease take a moment and answer the following questions:**

1. I plan to attend:
  - a. BOTH days \_\_\_\_\_
  - b. Thursday ONLY \_\_\_\_\_
  - c. Friday ONLY \_\_\_\_\_
2. Is this your FIRST conference with us? If so, please check here: \_\_\_\_\_
3. We are looking for *member* evaluators and workshop hostesses. Please check here if interested in being a member evaluator \_\_\_\_\_ Please check here if interested in being a workshop hostess \_\_\_\_\_
4. Problems? Are you allergic to any foods? If so, what foods? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
5. **Other than food**, report any special needs directly to the Hotel.
6. **Questions?** Contact our conference registrar, Gretchen Roussin: Phone: 603-332-3678 x1124 Email: [roussin.g@rochesterschools.com](mailto:roussin.g@rochesterschools.com)
7. **MEMBERSHIP** ~ Unable to attend? Don't miss out on the opportunity to renew your membership or become a new member of NHAEOP for \$5.00 Visit our website ([www.nhaeop.org](http://www.nhaeop.org)). We also have information on our website about being a member of National - such amazing opportunities

2017 NHAEOP  
Conference Community Project  
Rochester Recovery  
<http://www.rochesterrecovery.com/>  
"Our mission is to ensure the effective and efficient delivery of person-centered support for individuals with alcohol, drug addiction, and mental health challenges to promote the whole health and resiliency of the residents of the greater Rochester community."  
**WISH LIST**

- Art/ Crafting supplies
- Yoga Mats and blocks
- Cooking supplies (pots, pans, utensils, baking sheets etc)-  
**Check NHAEOP website for updates**

**Don't forget your raffle baskets! NHAEOP has raised thousands of dollars for student scholarships with our raffle!**

**YES! I would like to be entered into the lottery for the free technology workshop!**